

BY LAWS OF HISTORIC ROSEDALE PARK NEIGHBORHOOD ASSOCIATION



ARTICLE I - NAME

The official name of this organization shall be the Historic Rosedale Park Neighborhood Association - HRPNA.

ARTICLE II - BOUNDARIES

The boundaries of the Association are:

North: Rosedale

South: Ramey

East: Stalcup

West: Carverly

ARTICLE III - OFFICES

The Association's principal office and address shall be:
5708 Eisenhower Dr., Fort Worth, Texas, 76112

The Executive Board may designate another location at its discretion.

ARTICLE IV - PURPOSE

The purpose of the Historic Rosedale Park Neighborhood Association is to provide an organized framework to promote, preserve, and enhance the quality of life and values in the Historic Rosedale Park neighborhood by:

- Encouraging a sense of community and pride among Association Members.
- Establishing a communication link with the City Council, City Manager's Office, Code Enforcement, Neighborhood Police Officers, other city departments, and other community partners and stakeholders.

Furthermore, the organization is organized exclusively for charitable purposes under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.

ARTICLE V - MEMBERSHIP

1. **Regular Membership:** A member of HRPNA shall be any person over the age of eighteen that resides within the Association's boundaries. In order to vote a member must be in good standing with the Association and be current on annual dues. Each paid voting membership has (1) vote unless additional dues are paid.
2. **Business Membership:** A business member of HRPNA shall be any person, firm, or corporation operating a place of business within the Association's boundaries. Non-Residential property owners will be classified as a Business Member and shall have the privilege of the floor but have no voting privileges and cannot hold office.
3. **Associate Membership:** An associate member of HRPNA shall be any person, firm, or corporation who neither resides, owns property, nor operates a place of business within the Association's boundaries, but nevertheless, maintains an interest in the Association and its purposes. This member shall have the privileges of the floor but have no voting privileges and cannot hold office.
4. **Historic Overlay Membership:** An historic overlay member of HRPNA shall be any person over the age of eighteen that resides within the Historic Overlay area boundaries. In order to vote, a member must be in standing with the Association and be current on annual dues. Each paid membership has (1) vote same as regular members.

ARTICLE VI - DUES

The annual dues for the Association memberships will be set as follows:

- **Regular Membership** - \$25.00 yearly per household plus an additional \$10.00 for each voting member in the household.
- **Business Membership** - \$50.00 yearly per business. The businesses include churches, schools, community and city entities. There are no voting privileges.
- **Associate Membership** - \$25.00 per membership. There are no voting privileges.

- **Historic Overlay Membership** - \$25.00 per household plus \$10.00 for each voting membership in the household. Same as regular membership.

ARTICLE VII – MEETINGS

Regular Meetings - Membership meetings shall be held on the 1st Saturday of each month. Meetings may be held more often or less often as determined by the Executive Board.

Special Meetings - Special meeting may be called by the President of the Association, by a majority of the Officers elected to conduct the business of the Association, or by a petition containing signatures of a m the paid voting membership.

Notice of Meetings - Written notice, identifying the time and place of the meeting, shall be provided to each member of the Association at least 7 days before meetings are to be held. Such notice of meetings may be hand delivered, mailed, or by email.

Quorum -The members present at a meeting shall constitute a quorum.

Open Meetings - All meetings are open to all members.

ARTICLE VIII - EXECUTIVE BOARD

Section 1: The elected officers shall constitute the Executive Board of the Association.

Section 2: The Executive Board shall supervise the affairs of the Association in accordance with its stated purpose and policies; set the agendas for the regular meetings; transact any business between meetings of the Association and report thereon at the next meeting; and make recommendations to the general membership on matters before the Association.

Section 3: The Executive Board shall meet as required, usually on a monthly basis. These meetings shall be open to any member of the Association.

ARTICLE IX - OFFICERS

Officers: The officers of HRPNA shall be the President, Vice-President, Secretary and Treasurer.

Term: Officers shall assume their duties in July and shall serve until their successors are duly elected.

Eligibility: Any member in good standing of HRPNA is eligible for election to office. Elections: Officers shall be elected at the June meeting by a simple majority vote of members present.

Nominations: At the April meeting, the Executive Board shall appoint a nominating committee of at least three (3) members. The nominating committee shall present a slate of one or more nominations for each office at the May meeting. Nominations from the floor shall be heard at this time also.

Vacancies:

- A. In the event of the President is unable to complete his/her term, the Vice-President shall become the President for the unexpired portion of the term.
- B. For vacancies in offices other than the President, the Executive Board shall appoint a member to fill the unexpired term with a simple majority vote.
- C. Unexcused absences as determined by the Executive Board from three (3) consecutive meetings shall constitute a vacancy of office.

Retirement: Upon retirement from office, each officer shall deliver to his/her successor, all records, papers, and other property belonging to the Association.

Removal From Office: At a special meeting of the Members, duly called in accordance with Article VII of the Bylaws, any officer may be removed from his/her position with just cause by a majority vote of the Members. A successor may then and there be elected to fill the vacancy. Any officer whose removal has been proposed by the Members shall be given the opportunity to be heard at the meeting prior to the vote for removal.

ARTICLE X-DUTIES OF OFFICERS

President: The President shall be the principal officer of the Association and shall:

- A. Preside at all meetings of the Association.
- B. Be the sole spokesperson for the HRPNA. The Executive Board may designate another member to serve in this capacity if necessary.
- C. Sign with the Treasurer or any other officer authorized by the Executive Board, all checks, contracts, and other legal documents.
- D. Appoint committee chairpersons with approval of the Executive Board.

Vice-President: The Vice-President shall:

- A. Serve and assume all responsibilities in the absence of the President.
- B. Act as special assistant to the President and represent the President whenever so designated.
- C. Perform all such duties as requested by the President or Executive Board.

Secretary: The secretary shall:

- A. Keep minutes of the proceedings of all meetings of the Association.
- B. Preserve in file all records of value to the Association.
- C. Maintain all current roster of membership indicating the name, address, and telephone number of each member as well as his/her classification of membership.
- D. Conduct the correspondence of the Association.
- E. Perform such other duties as requested by the President or Executive Board.

Treasurer: The treasurer shall:

- A. Collect membership dues and keep records of paid members.
- B. Maintain custody of all financial records of the HRPNA and deposit all such funds in a bank approved by the Executive Board.
- C. Pay all bills and distribute funds by check only upon a receipt of a bill. The treasurer and the President and/or other designated signers with the approval of the Executive Board must sign all checks.
- D. Submit a written financial report at each meeting and give a copy to the Secretary.
- E. Perform such other duties as requested by the President or Executive Board.

ARTICLE XI - POLICIES

1. The Historic Rosedale Park Neighborhood Association shall be non commercial, nonpartisan and nonsectarian.
2. The name of the Association or names of any members in their official capacities shall not be used in any connection with a commercial concern, or with any

partisan interest or for any purpose not appropriately related to the promotion of the objectives of the Association.

3. The Historic Rosedale Park NA shall not directly or indirectly endorse any political candidate or party.

ARTICLE XII - PARLIAMENTARY AUTHORITY

Procedures at all meetings shall be conducted with due regard to parliamentary practice with the Robert's Rule of Order Newly Revised serving as the authority on all points not covered specifically by these Bylaws.

ARTICLE XIII – AMENDMENTS

Amendments to the Bylaws shall be made at any regular or special meeting by a (2/3) vote of the members who are present and in good standing, provided that notice of such meeting contains the proposed amendment(s). Such amendments shall be effective as of the date of the enactment.

ARTICLE XIV – DISSOLUTION

HRPNA may be dissolved with the majority vote of the Executive Board, provided that the disbursement of all monies and properties is acted upon prior to dissolution and all liabilities and obligations of the corporation must be paid, satisfied and discharged. Upon the dissolution of this organization, assets shall be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government for a public purpose.

ADOPTED by majority vote of the membership at the meeting held on the 2nd day of March, 2013 AMENDED Bylaws adopted by a majority vote of the membership at the meeting held on the 18th day of April, 2015. AMENDED Bylaws adopted by a majority vote of the membership at a meeting held on the 1st day of June 2019. AMENDED Bylaws adopted by a majority vote of the membership at a meeting held on the day of 2022.

President